

Event Details

PeopleSoft Strategic Sourcing

Event ID	Format	Type	Page
34101-0000012416	Sell	RFx	1
Event Round	Version		
1	1		
Event Name			
Day Porter for TN Emergency Management Agency			
Start Time		Finish Time	
07/05/2022 14:03:00 CDT		07/15/2022 14:00:00 CDT	

Bidder: PUBLIC EVENT DETAILS

Submit To: Military
Call for Shipping Information
United States

Contact: Sharon L Pope
Phone: 615/741-9588
Email: Sharon.Pope@tn.gov

Event Currency: US Dollar
Bids allowed in other currency: No

Event Description

This event is to bid for a one year contract for Tennessee Emergency Management Agency.

Specifications and terms & conditions are attached.

Agency Contact: Sharon Pope at Sharon.pope@tn.gov.

READ THE ENTIRE BID, including the Event Details, Specifications, and Terms and Conditions and any other attachments.

The purpose of this Invitation to Bid Event/Source of Supply Event is to establish a term contract (s) to provide: The State of Tennessee, with products and/or services as described in the attached terms, conditions, specifications and price sheet.

A term contract means a contract in which a source or sources for supply are established for a specified period of time at an agreed upon price(s).

If the Review and bid on this event link included in the e-mail notification does not work, please go to <https://www.tn.gov/generalservices/procurement/central-procurement-office--cpo-/supplier-information.html>
Click on the link that says Bid Opportunities and log in with your vendor ID and password.

NOTE: Need help with EDISON? Call the Edison HELP Desk at 866-376-0104 or 615-741-4357

Please do not wait until the last day to POST YOUR BID. The Edison system will sign you out after 30 minutes of inactivity. Your password expires EVERY 90 DAYS. It is the responsibility of the Edison User (bidder/vendor) to maintain their own profile information (Email address, phone numbers, address or contacts) and to continue to keep it current by logging into the Supplier Portal and making changes as needed.
Supplier Portal link: <https://supplier.edison.tn.gov/> (Maintain supplier information)
Central Procurement Office Website: <https://www.tn.gov/generalservices/procurement.html>

The website is constantly being updated with information to assist the agencies and vendors; you are encouraged to visit the website frequently.

General Questions

Question	UOM	Best	Worst	Response
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Please answer yes or no to the following. If YES, describe using additional pages and attach to the Response including any relevant details:

(a) is the Respondent presently debarred, suspended, proposed for debarment, or voluntarily excluded from covered transactions by any federal or state department or agency;

(b) has the Respondent within the past three (3) years, been convicted of, or had a civil judgment rendered against the contracting party from commission of fraud, or a criminal offence in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or grant under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) is the Respondent presently indicted or otherwise

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criminally or civilly charged by a government entity (federal, state, or local) with commission of any of the offenses detailed above; and

(d) has the Respondent within a three (3) year period preceding the contract had one or more public transactions (federal, state, or local) terminated for cause or default.

Required: Yes Mandatory ResponseNo

Response Comments

The respondent shall indicate whether or not they plan to sub-contract:

No: The respondent does not anticipate using a sub-contractor at this time and agrees to submit a request to subcontract during the contract period prior to using a subcontractor.

Yes: The bidder shall list the subcontractor(s):

Attach list of additional subcontractors to the bid, including the following for each subcontractor.

List the Sub-Contractor's Name
List the Sub-Contractor's Address
List the Sub-Contractor's Contact Person
List the Sub-Contractor's Phone Number

Required: Yes Mandatory ResponseNo

Response Comments

Associated Terms:

The Contractor shall not assign this Contract or enter into a subcontract for any of the goods or services provided under this Contract without obtaining the prior written approval of the Central Procurement Office. Notwithstanding any use of approved subcontractors, the Contractor shall be the prime contractor and shall be responsible for all work provided.

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Bidder: PUBLIC EVENT DETAILS

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Contact: Sharon L Pope
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Event Currency: US Dollar
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Question	UOM	Best	Worst	Response
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All respondents are required to have an adequate service organization for which the bid is applicable. Enter the name, address, telephone, mobile phone, fax, email address and area of responsibility for each service representative in the spaces provided below. (Attach additional documentation to bid comments if necessary.)

Please include the following information for each Service Organization listed:
Service Organization Name
Service Organization Address
Area(s) in TN that Service Organization will Serve
Service Organization Phone Number
Service Organization Toll-Free Number
Service Organization Mobile Number
Service Organization Fax Number
Service Organization Email Address
Service Organization Website URL

Required: Yes Mandatory ResponseNo

Response Comments

List the length of time your company has been in business and provide evidence of comparable contracts. Respondent must have occupied a place of business for at least one (1) year with suitable equipment, supplies and trained staff capable of providing the goods and/or services requested.

List the average inventory dollar amount:

Enter the information for two (2) comparable contracts, ongoing or completed, within the past three (3) years
Comparable contract:
Name and address of contract:
Contact person:
Contact's phone number:
Contact's email:

Required: Yes Mandatory ResponseNo

Response Comments

Associated Terms:

Time in business

A bidder must have occupied a bona fide place of business with a representative inventory of products or supplies necessary for production of the products for at least one (1) year, must furnish satisfactory evidence of successful completion of comparable contracts for at least three (3) customers within the past two (2) years, and must provide any other evidence required and requested in order to establish evidence of its ability to furnish the products or

Event Details (cont.)

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services in accordance with the terms and conditions and specifications. Enter the length of time in business and provide evidence of the completion of three (3) comparable contracts. Failure to provide at least three (3) comparable contract references with satisfactory quality of service may result in the bid being considered non-responsive and cause for rejection of the bid.

Please list the following information:

List the Contract Administrator's Name
List the Contract Administrator's Address
List the Contract Administrator's Phone Number
List the Respondent's Toll Free Phone Number
List the Contract Administrator's Pager or Cell Number
List the Contract Administrator's Email Address
List the Respondent's Website

Required: Yes Mandatory ResponseNo

Response Comments

The Respondent affirms the following statement, as required by the Iran Divestment Act Tenn. Code Ann. § 12-12-111: "By submission of this response, each Respondent and each person signing on behalf of any Respondent certifies, and in the case of a joint response each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each Respondent is not on the list created pursuant to Tenn. Code Ann. § 12-12-106." For reference purposes, the list is currently available online at:
<https://www.tn.gov/generalservices/procurement/central-procurement-office--cpo-/library-/public-information-library.html>

Required: Yes Mandatory ResponseNo

Response Comments

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Bidder: PUBLIC EVENT DETAILS

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United States

Contact: Sharon L Pope
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Question	UOM	Best	Worst	Response
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Provide a valid email address and phone number that the State can reach someone at all times.

Required: No Mandatory ResponseNo

Response Comments

If submitting a paper bid confirm you entered the unit price into the RESPONSE box.

If submitting online this does not apply so please enter "yes" as there is only one box to enter pricing.

Required: No Mandatory ResponseNo

Response Comments

Please enter the number of days, from the bid opening date, after which your bid offer will expire:

0

Required: Yes Mandatory ResponseNo

Response Comments

We ask that you take a few short minutes to complete this survey. The purpose of this survey is to capture Respondents' assessments of CPO procurement processes. Your responses will remain anonymous, and will have no bearing or consideration on contract award.

<https://www.surveymonkey.com/r/stateoftncpocustomer>

Required: No Mandatory ResponseNo

Response Comments

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Contact: Sharon L Pope
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Email: Sharon.Pope@tn.gov

Event Currency: US Dollar
Bids allowed in other currency: No

Question	UOM	Best	Worst	Response
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Please complete the attached form, included with the Terms and Conditions document, and attach all pertinent documentation regarding your company's efforts to achieve diversity business participation. This information must be submitted with the bid document and monthly thereafter until a reasonable level of diversity business participation is achieved. Confirm below that you have completed this attached form by choosing, "Yes."

Required: Yes Mandatory ResponseNo

Response Comments

I (we) agree to strictly abide by all the statutes and terms contained in the rules of the Department of General Services, Central Procurement Office, which are by reference made a part hereof, in addition to the special terms, conditions and specifications embodied in the invitation to bid.

IMPORTANT: By Selecting YES, the bidder certifies compliance with the above and further certifies that this bid is made without collusion or fraud.

Yes

Required: Yes Mandatory ResponseYes

Response Comments

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Contact: Sharon L Pope
Phone: 615/741-9588
Email: Sharon.Pope@tn.gov

Event Currency: US Dollar
Bids allowed in other currency: No

Line Details

Line: 1 **Item ID:** 1000199827 **Line Qty:** 1664.0 **UOM:** Hour
Required: Yes **Reserve Price:** No

Bid Qty: 1664

Description: Cleaning Services, Day Porter Services-TEMA WHSE, 565 Royal Pkwy, Nashville, TN 37214

Question	UOM	Best	Worst	Response
What is the unit price of this item?				
Required: Yes Mandatory Response: No				

Response Comments

Line: 2 **Item ID:** 1000199828 **Line Qty:** 312.00 **UOM:** Hour
Required: Yes **Reserve Price:** No

Bid Qty: 312

Description: Cleaning Services, Day Porter Services-TEMA, 1200 Foster Avenue, Nashville, TN 37211

Question	UOM	Best	Worst	Response
What is the unit price of this item?				
Required: Yes Mandatory Response: No				

Response Comments

Line: 3 **Item ID:** 1000199930 **Line Qty:** 104.00 **UOM:** Hour
Required: Yes **Reserve Price:** No

Bid Qty: 104

Description: Cleaning Services, Day Porter Services-TEMA WHSE, 565 Royal Pkwy, Nashville, TN 37214

Question	UOM	Best	Worst	Response
What is the unit price of this item?				
Required: Yes Mandatory Response: No				

Response Comments

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Bidder: PUBLIC EVENT DETAILS

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Event Currency: US Dollar
Bids allowed in other currency: No

Bidder Information

Firm Name:		
Name:	Signature:	Date:
Phone #:	Fax #:	
Street Address:		
City & State:	Zip Code:	
Email:		

Event Details (cont.)

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Bidder: PUBLIC EVENT DETAILS

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United States

Contact: Sharon L Pope
Phone: 615/741-9588
Email: Sharon.Pope@tn.gov

Event Currency: US Dollar
Bids allowed in other currency: No

Appendix A - Line Specifications

Line: 1 **Item ID:** 1000199827 **Line Qty:** 1664 **UOM:** Hour
Description: Cleaning Services, Day Porter Services-TEMA WHSE, 565 Royal Pkwy, Nashville, TN 37214

Item Specifications

Manufacturer:		Item Height:	0
Mfg Item ID:		Dimension UOM:	
Item Length:	0	Volume UOM:	
Item Width:	0	Weight UOM:	
Item Volume:	0	Item Color:	
Item Weight:	0		
Item Size:			

Shipping Information

Schedule:	1	Ship To:	TEMA
Quantity:	1664		3041 SIDCO DRIVE
Due Date:	07/06/2022		HOUSTON BARRACKS
Freight Terms:			NASHVILLE TN 37204-1502
Ship Via:	Best Option Available		United States

Line: 2 **Item ID:** 1000199828 **Line Qty:** 312 **UOM:** Hour
Description: Cleaning Services, Day Porter Services-TEMA, 1200 Foster Avenue, Nashville, TN 37211

Item Specifications

Manufacturer:		Item Height:	0
Mfg Item ID:		Dimension UOM:	
Item Length:	0	Volume UOM:	
Item Width:	0	Weight UOM:	
Item Volume:	0	Item Color:	
Item Weight:	0		
Item Size:			

Shipping Information

Schedule:	1	Ship To:	TEMA
Quantity:	312		3041 SIDCO DRIVE
Due Date:	07/06/2022		HOUSTON BARRACKS
Freight Terms:			NASHVILLE TN 37204-1502
Ship Via:	Best Option Available		United States

Line: 3 **Item ID:** 1000199930 **Line Qty:** 104 **UOM:** Hour
Description: Cleaning Services, Day Porter Services-TEMA WHSE, 565 Royal Pkwy, Nashville, TN 37214

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Event Currency: US Dollar
Bids allowed in other currency: No

Item Specifications

Manufacturer:	
Mfg Item ID:	
Item Length:	0
Item Width:	0
Item Volume:	0
Item Weight:	0
Item Size:	
Item Height:	0
Dimension UOM:	
Volume UOM:	
Weight UOM:	
Item Color:	

Shipping Information

Schedule:	1	Ship To:	TEMA
Quantity:	104		3041 SIDCO DRIVE
Due Date:	07/06/2022		HOUSTON BARRACKS
Freight Terms:			NASHVILLE TN 37204-1502
Ship Via:	Best Option Available		United States

Event Details (cont.)

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Event Currency: US Dollar
Bids allowed in other currency: No

Appendix B - Terms & Conditions

1. The undersigned acknowledges that all submitted information and documentation will become the property of the state of Tennessee. The undersigned also affirms that the information given above is true, accurate, and includes pertinent information necessary to identify and explain the operation of this organization to the best of my knowledge and is in no way misleading.
2. Should any data change in the future, the Supplier agrees to immediately submit the correct information electronically through the State's Supplier Portal.

If the information will be submitted in writing please mail to the following address:

Department of Finance and Administration
312 Rosa L. Parks Ave.
21st Floor Tennessee Tower
ATTN: Supplier Maintenance
Nashville, TN 37243
3. No person on the grounds of handicap or disability, age, race, color, religion, sex, national origin, creed, or any other classification protected by Federal and/or Tennessee State constitutional and/or statutory law shall be excluded from participation in, or denied benefits of, or be otherwise subjected to discrimination in the performance of the Contract or in the employment practices of the Contractor. The Contractor shall, upon request, show proof of such non-discrimination, and shall post in conspicuous places, available to employees and applicants, notices of non-discrimination.

Last Updated: 08/30/2016